

Capital Decision Point Committee meeting minutes

The first meeting of the Capital Decision Point Committee was held at 10.00am on Thursday 13 July 2017 at 99 Haymarket Terrace, Edinburgh.

- Present:** Douglas Mundie (Chair)
Marlene Wood
- Officers:** John Kemp
Martin Kirkwood (Secretary)
Sheila Meehan (Clerk)
- Observers:** Hugh Hall (Fife College) (item 17/04)
Alan Harrison (Currie & Brown) (item 17/04)
- Apologies:** Professor Albert Rodger
Alison Meldrum

17/01 Welcome

The Chair welcomed members and officers to the meeting.

17/02 Chair's business: Papers for discussion and declarations of interest

The Chair reminded Council members of their responsibility to indicate if they have, or may be perceived to have, a conflict of interest under any item.

The following members declared an interest:

- John Kemp, indirect interest, son likely to be a student at Fife College from Autumn 2017.
- Douglas Mundie, previous consultancy work for Fife College.

17/03 Capital Decision Point Committee standing orders (CDPC/17/02)

The Committee received the Capital Decision Point Committee standing orders with proposed amendments.

The Committee noted the amendments and clarification for revenue funded and direct capital grant projects and requested one further amendment.

The Committee **agreed** that the revised standing orders, including the additional amendment, be presented to the Council Board at its August 2017 meeting for final approval.

17/04 Fife College West Fife Campus Business Case (CDPC/17/01)

The Committee received a paper on Fife College's Full Business Case (FBC) for a new West Fife campus at a site at Halbeath, Dunfermline.

The Committee noted the technical assessment contained within the Decision Point Review Report from the Property Support Service (Gardiner & Theobald) and the recommendations included in that Report.

The following paragraph is withheld from publication on the Council website under the Freedom of Information (Scotland) Act 2002, Section 33: Commercial interests and the economy

[] × 1 paragraph

Hugh Hall, Principal and Chief Executive of Fife College and Alan Harrison, Regional Director, Currie & Brown joined the meeting and Mr Hall provided a presentation on the West Fife Campus FBC.

The following two paragraphs are withheld from publication on the Council website under the Freedom of Information (Scotland) Act 2002, Section 33: Commercial interests and the economy

[] × 2 paragraphs

Hugh Hall and Alan Harrison left the meeting.

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[] × 2 paragraphs

17/05

Date of next meeting

Members noted that the date of the next meeting of the Committee would be confirmed by correspondence. In addition the Forth Valley College Decision Point 4 report would be agreed by correspondence and did not require a meeting.